

MINUTES – December 11, 2025

The regular monthly meeting of the Big Flat City Council was called to order by Glenda Wiseman, Mayor.

Council Members Present: Lonnie Holt, Bonnie Suttefield, & Sharon White. Shawn Shelton absent due to business obligations, & Kim Shelton absent due to Family Obligation.

Guests & Others: Bobby Wallis, Fire Chief & T. J. Woodbury, Asst. Fire Chief

Mike Treat, Recorder/Treasurer read the November Minutes & Bank Reconciliations for General Fund, Building Fund, Street Fund, & Fire Fund. Big Flat Water Project Fund is unchanged. ARPR ready for close-out.

Water System Report & Bank Reconciliations given by Rich Hiter, Water Operator. Presented invoice from Viking Industrial Painting in amount of \$8,500.00 for payment re Emergency Water Standpipe Repairs agreed upon by Council in October 9th meeting. Glenda reported Jeremy Rawn, Engineer with Engineering Services had sent a tabulation of the bids for water meters & the company's recommendation of Metron with a base bid of \$70,200.00. The Council had discussed the bids several times and all having been in agreement with the Engineering Co.'s recommendation the following: motion made by Lonnie, 2nd by Sharon to accept the recommendation of Engineering Services, Inc. to purchase the water meters from Metron for the base bid of \$70,200.00. The three members present voted in favor. Rich explained the need to change software from Waterworks to Sequoyah Software. Motion by Sharon, 2nd by Lonnie to switch to Sequoyah Software at a one time fee of \$4,500 and annual fee of \$940.00. Water Dept. to purchase External Hard Drive to store information locally in a safe place yet to be determined. (See attached paperwork for further information). All voted in favor.

Fire Report: Bobby Wallis reported 4 runs. No information on repair of Ford Brush Truck.

Motion by Bonnie, 2nd by Lonnie to accept minutes & reports as read. All in favor.

Glenda reported Big Flat had been officially awarded funding of a \$15,000.00 matching grant from Rural Community Grant Program for Cycle 1 of FY 2026 on November 21, 2025 with permission to begin work immediately. This work will finish updating of Community Center making another area for community use. Foam insulation to be applied sometime week of December 14th.

Just to make users of the city website aware,, a notice will be posted on our Website re a "Cookie Consent Form" which will be added by Rural Water Impact to ensure compliance with privacy regulations & improve transparency for visitors.

After discussion of bids submitted by Bobby Wallis for city tree/brush work a motion by Sharon, 2nd, by Bonnie to accept bids for trimming trees, brush & removal of limbs,, branches, & shrubbery along First Street & Sisk Lane in the amount of \$1,100.00 & clean up between Two Be Building & City Hall in amount of \$1,400.00. (See attached Bids) All voted in favor

It is noted that Charles has repaired steps on North side of gym in the amount of \$310.00.

After an explanation & a recommendation by the Municipal League, a motion by Bonnie, 2nd by Sharon to revive the Arkansas Federal Surplus Property Program & to encourage support to maintain this entity. All voted in favor.

FYI – Sheriff's Office is implementing the new automated telephone wellness check system for Seniors & Disabled persons who live alone. Watch for information in posting places & on Website

Motion to adjourn made by Lonnie, 2nd by Bonnie. All in favor.

Adjourned.



Mike Treat, Recorder/Treasurer